

Village of Clinton
Special Council Meeting
of
Wednesday, September 28, 2016

Mayor Knack called the meeting to order on Wednesday, September 28, 2016 at 5:00 p.m. in the Clinton Village Hall. The Pledge of Allegiance was led by Terry Siegenthaler and was recited by all those present.

Roll Call: Council Members present: Marissa Gensimore, Kent Goch, Bud McDaniel, Janice Godwin, Debbie Ikins.

Approval of Council Minutes

Mr. McDaniel made a motion to approve the minutes from September 20, 2016, second by Mrs. Godwin.

Discussion - Mr. McDaniel explained that the reason for the emergency meeting and the reason for us needing to approve the minutes right now is the PNC Bank, where all the checks are and our money is to write checks and that Leah needs to use to have the checks made by this weekend, they need this document as well as numerous others that I am not certain how many more, but these are the steps that we are taking so that Leah and I can go there tomorrow and get our signatures on there to in order to maintain business.

It was asked if this is also to take care of the UAN issue? Leah answered that UAN is good to go.

Roll Call: Mrs. Gensimore, Mr. Goch, Mr. McDaniel, Mrs. Godwin and Mrs. Ikins voted yes.

New Business

Possible resolution regarding appointment of temporary Fiscal Officer.

Mrs. Gensimore made a motion to set aside the three reading rule of Resolution R-16-31 a resolution confirming the appointment of a temporary Assistant Fiscal Officer for the Village of Clinton, effective retroactively to September 20, 2016 and declaring it an emergency; Second: Mr. McDaniel.

Roll Call: Mrs. Gensimore, Mr. Goch, Mr. McDaniel, Mrs. Godwin and Mrs. Ikins.

Mrs. Gensimore made a motion to adopt Resolution R-16-31; Second: Mr. McDaniel.

Discussion - Mr. McDaniel stated that he received a phone call before the meeting from the PNC Bank and they said the meeting minutes were not detailed enough and there was not enough information for them to approve. Leah, based on that this resolution looks like it is exactly what we need.

Mrs. Gensimore stated that last night she told herself that we need a resolution.

Mrs. Ikins asked if we need to specifically name her in the resolution. It has the name of the firm. Are they going to accept that? She is one of the "Associates".

Mr. McDaniel stated that her name is specific in the minutes. The conflict that the bank had was that Varney Fink and Associates, that did not mean anything to them. So by having this document with what they are will give them more information. She was sworn in as our Fiscal Officer at the meeting, that will state in the minutes. He firmly believes we have enough, but he is not the bank. He will get this out to them tonight once everything is passed. We should have an approval by morning, and at 10:30 he has penciled in for Leah, the Mayor and himself to go over there.

The Mayor is with Debbie on this. Anything possible that you can put in writing that she is the person, because I don't want them to tell you - well you know what you really didn't say that she is an associate. They are being very complicated with this.

Leah stated that they did the oath at the meeting. We will sign all of this and attach that as well.

There was concern on whether they will accept a crossed out and handwritten amended resolution.

Mr. McDaniel has the contract ready to go. The Mayor has executed the contract from Varney & Associates. Mr. McDaniel and Scott Varney both have signed it. The contract does not list Leah in it, just the firm. We do have her name in a sworn in document.

Mrs. Ikins said that if there is a time that Leah could not come and do it, we have authorized Scott Varney and Fink to do it. We can't be tied down to that.

Mr. McDaniel explained that If there are others doing it, then we would have to get them sworn in. He feels that we should have enough here to pass and if not we will be back here Friday night.

Leah was asked if she has a business card that states her title and that she is an associate. Leah confirmed.

Mr. Goch stated that as it is written, it is any employee of the firm. And the fact that she is mentioned in the minutes and she's sworn in the minutes. He does not feel that you would want to name her specifically in case something were to happen and somebody else is represented.

The Mayor stated that the only thing that he can see is that they are going to say okay we see the firm, but she will be the only person to sign the check. Because if we have to get someone else because she is out of town, we are going to have to do this all over again with them.

As soon as we get this all done, the Finance Committee will need to do an in depth finding of some place else to do business.

Mr. McDaniel mentioned that at Apple Creek we already had this taken care of. All the signatures were taken care of, and very easy to deal with.

Mrs. Ikins stated that we are not going to put all the eggs in one basket.

Roll: Mrs. Gensimore, Mr. Goch, Mrs. Godwin, Mrs. Ikins, and Mr. McDaniel.

Motion passed – papers signed.

The next new business - reconsider priorities, additions and deletions to the CDBG application. Re-direction of which projects to include.

Mrs. Ikins mentioned that it came to mind that when Phyllis started this whole thing with the sidewalks, and that she worked with the Streets and Sidewalks Chair, she worked with the CDBG people to get this one and then there was the next part of the sidewalk project to be done. It makes sense to apply for the next step. When you apply for grants they look at that type of thing. So I thought let's relook at this and we already listed the roof, the doors the chair. The biggest priority would be to let's finish the sidewalk project, the roof needs to be taken care of. Those would be top in line. The doors are handicapped compliant, the only thing we are missing is a push button for somebody to push to get in. Her thought is let's add the sidewalk to be priority and roof, then doors and the chair thing last. If that is too wide of a scope, let's rethink what we are actually applying for.

Mr. Siegenthaler was asked if someone went up to inspect the roof. He replied that he did not see anybody. This is the first he has heard of it. He did state that he contacted Chris to give us estimates, so maybe it was him. He added that he has not received quotes from anybody as of yet.

The next phase of the sidewalk project as Phyllis perceived it was going to be hall to wall. Terry took some measurements and we asked Jason for a quote. It was explained where it was going to begin and end, which includes nine intersections and ADA ramps. The quote was \$7,127.00. This is just a base for us to apply for the grant. Tri-C Concrete gave the bid and they are doing the current sidewalks. This is the scope of the job along with an estimated cost of the job.

The Mayor thought that the square footage seemed awfully low. At 4 feet wide, it has got to be. Mr. Siegenthaler answered that is what is was.

It is 358 feet on Main, 434 feet on Cleveland-Massillon, 575 new feet because going from Cleveland-Massillon at some point we get to where we have no sidewalks going into the park. Some of it is new and Terry counted the ramps.

The Mayor asked if you are talking linear feet, because this is square feet.

It was answered back that he probably meant linear feet.

We need to question if this is right.

Mr. Siegenthaler stated that for \$7,000, you would be better off paying out of pocket and go for the grant that he wants to do.

We are not sure if we have that in the budget this year, but would for next year.

There was talk in adding the sidewalk to this whole deal. The true necessity is the roof. We don't need the electronic doors. All we need is the push buttons to open them.

There was an ADA gentleman here yesterday and these doors, they do but they don't. If someone rolls in here in a wheelchair, they can't open the door. There is the issue of not having enough room between the two doors.

The push plates hold the door open until the person gets in.

If we are looking at costs and where we can cut costs, so that we can get as much done as possible, then let's go with just looking at the push open doors.

It was stated that with the current sidewalk project, we asked for more and they gave us less than what we asked for. That is when we said okay we will pay for the trees.

The Mayor said that it was \$20,000 to begin with. We are 20% that we have to do, so the trees were our 20%. We got the 80% that we asked for.

The Mayor was told that an estimated cost of a roof replacement would be somewhere around \$13,000-\$15,000. That is without going up there and actually looking at everything. Now that also includes putting the insulation in our ceiling.

If you look at the high side, say \$15,000 and \$7,000 is \$22,000. If we bump this up to \$50,000, it should cover everything. We would be responsible for \$10,000, which we would put in the roads budget at the Finance meeting next Tuesday.

But not all of these projects would be coming out of the roads. Anything to do with the building should not be coming out of the roads.

The Mayor said that it is all going to come out of the General Fund eventually.

The Mayor stated that if we have three estimates going forward, he does not believe it has to be bid. That is why the last project wasn't bid. The Mayor will get the roof estimates. The door estimates are going to be difficult because there are not that many people in this area that do doors.

If it comes down to putting that off, then we do.

The Mayor said that if we don't do the doors, we are going to have to have someone come in and repair them.

We will need to decide which projects would be priority.

In regards to the grant, Leah explained that when you apply for it, they are going to give you what they give you. You then have to then say okay with that money here is part of the project that we are going to do. They are still going to say that you need to complete that project, but they are not going to say that you have to do it right now. So you can then apply again for the grant to finish that project. Eventually, you will get that project done, but it doesn't have to be in the same year.

She added and said that you can get the roof and sidewalks done, and then the next year apply again to get the doors done.

Mrs. Ikins said that that if we can get the eggs cooked at one time, then let's cook the eggs.

The Mayor told Mrs. Ikins that when she goes to do her budget next year, not to forget that she needs to budget for signage.

Mr. Siegenthaler verified with Jason if the estimate on the sidewalks was correct. He confirmed and it includes labor also.

The priority will be the roof, sidewalks and then doors.


Mrs. Ikins made a motion to add the sidewalk project to the CDBG Grant application for 2017, adding \$10,000 and not to exceed \$50,000; Second: Mrs. Gensimore.

Roll Call: Mrs. Godwin, Mr. McDaniel, Mr. Goch, Mrs. Gensimore and Mrs. Ikins.

Mr. McDaniel motioned to adjourn; Second: Mayor Knack.



Mayor Allen Knack



Bud McDaniel, President of Council



Leah Weirick, Fiscal Officer